

Please read these notes carefully before you fill in the accompanying application form.

#### NOTES TO THE APPLICANTS FOR EERA BURSARY APPLICATIONS FOR ERC/ ECER

- The purpose of EERA Bursary is to assist emerging researchers (please see EERA's definition here: <https://eera-ecer.de/networks/emerging-researchers-group/definition-of-an-emerging-researcher/> ) who are not in receipt of adequate financial support for their attendance to the Emerging Researchers Conference (ERC) and the European Conference on Educational Research (ECER). Please note that priority is given to PhD students for these Awards. **Only those authors who have submitted papers to the ERC are eligible to apply for an EERA Bursary.**
- **Your case for why you need an EERA Bursary:** Please keep in mind that your application will be reviewed on the quality of the argument made to merit an Award. Please be as detailed and persuasive as possible to explain the circumstances which are unique to you. These should include:
  - ✓ The sources of funding you currently have or have applied for/ gained for the ERC. Please be specific.
  - ✓ Your current status within your University, eg: student, graduate teacher, lecturer, etc.
  - ✓ Why you want to come to ERC/ECER
  - ✓ You should emphasise your case for WHY you need financial support and not provide information about the value of your submission as your supervisor letter includes that. Please refrain from explaining what your research is about.
- Please answer all the questions on the form. If any of the questions are not applicable to you write N/A in the space provided for the answer. Incomplete applications will not be considered. **Please note that applications will be evaluated individually on the basis of evidence provided and the quality of the argument made to merit an Award.**
- Please send the 'template for supervisor letter' to your supervisor to use as a guideline for their letter of support for your application. A scanned copy (in pdf format) of the original, signed letter (ideally on university paper) from your supervisor is to be uploaded by you to the Conftool platform before the deadline below. It is your responsibility to do this on time. We do not accept references any other way. Please note that only scanned copies (in pdf format) of original, signed letters will be accepted.
- You are also required to upload a pdf copy of your passport. This will be used for ID verification purposes should you be successful in your bursary application.
- It is your responsibility to ensure that your Supervisor letter and application form are submitted before the end of the deadline.
- If you have any queries regarding your application please e-mail [preis@eera.eu](mailto:preis@eera.eu)