

Dear Reviewer for ERC,

Thank you for volunteering to review abstract proposals the Emerging Researchers' Conference (ERC).

This year we will continue with the double peer-review process. Please note that unlike other EERA networks, the ERC accepts submissions from across all research fields, so it is highly likely that you will be reviewing papers on a number of themes.

You should not have more abstract proposals to review than the maximum number about which you have informed us (unless you are co-convenors of the ERC).

**I request that you consider the following before commencing your reviews:**

- Almost all submissions are from PhD students, recent PhD graduates or early career researchers.
- For those of you who are reviewing for ERC for the first time, please note that the ethos of the ERC is a formative and supportive environment where doctoral students are encouraged to present their research. The aim of ERC reviews are to foster this constructive approach to research dissemination.
- Please endeavor to write reviews which are as detailed and formative as possible so that authors can enhance the presentations that they will make at the ERC (and their proposals for possible participation later in the Emerging Researcher Group's (ERG's) Best Paper and Best Poster competitions).
- Your review of each proposal and associated decision regarding acceptance only has to be made once. You can amend your review up to **15 March**, after which no changes may be made. You will not have access to the changes/improvements that the authors make as a result of your review.
- **Please note that there are no redirections from ERC to other Networks.** Most authors are PhD students, recent PhD graduates, or individuals who may or may not have a PhD, but have limited experience as researchers, and therefore feel more comfortable presenting at the ERC. We welcome their participation and are keen to be as supportive as possible of their abstract proposals. If you feel otherwise about a paper, please make use of the box 'Information for the Programme Committee' (this information is not shared with authors) to clarify to me why you believe a paper is deserving of low scores/rejection.

You can access the papers we have assigned to you under "Enter and Edit Reviews" option when you log into your conftool account, where you will also find the "Guidelines for Reviewers/ How to Review."

For some, this may be your first time reviewing for the ERC. Below, you will find instructions on how to access Conftool and how to proceed with the review of submissions for ERC.

**Please note that reviews need to be completed by 15 March.** This is necessary in order to allow enough time for the final decision process. If you have any queries, please do not hesitate to get in touch with us. We are happy to assist in any way we can.

## How to start your reviews:

Log into Conftool

Then click on «**Enter and Edit Reviews**»

You are reviewer or member of the program committee (PC member). You currently have the following options: ?

**Enter and Edit Reviews** 

Here you can access the contributions assigned to you and enter your reviews.

[Guidelines for Reviewers](#) [How to review](#)  
(please note: Link Convenors/ Chairs of the Reviewing Committee will find additional Guidelines below)  
*0 contributions were assigned to you. You already entered 0 reviews.*

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**As chair of the program committee, you have access to all contributions and reviews:**

**Assigned to the following network(s):**

- Emerging Researchers' Group (for presentation at Emerging Researchers' Conference)

**Manage Submissions and Reviews**  
Access to submitted contributions, all program committee (PC) members and their reviews.

**Quick Links:** [Submissions](#), [Program Committee](#), [Review Results](#), [Finals](#), [Sessions](#)

**Bulk E-mails**  
This part of the program lets you send e-mails to people stored in Conftool.

**Guidelines for Link Convenors/ chairs of the Programme Committee**  
[How to assign Reviewers](#), [how to review and to assign the final acceptance status](#)

**Programme Planning in Conftool**  
[How to group papers into conference sessions](#)

Then click on «**Enter Review**»

Some of you may be reviewing for the ERG and for another EERA network. Conftool helps you to keep an overview on what you are working on. You can choose if you want to have displayed all submissions assigned to you or only those for a certain network. We suggest you set the filter to “**Emerging Researchers Group**” in order to work on submissions directed to the Emerging Researchers Conference. This will help you to remember that you should not use “Redirect” for this group of papers.

### Survey of Your Already Submitted Reviews

**Filter Submissions Assigned to You for Evaluation**

Network / Type of submission	
<input type="radio"/> All Networks / types of submissions	[3 Reviews]
<input checked="" type="radio"/> Emerging Researchers' Group (for presentation at Emerging Researchers' Conference)	[1 Reviews]
<input type="radio"/> WERA Focal Meeting	[1 Reviews]
<input type="radio"/> Continuing Professional Development: Learning for Individuals, Leaders, and Organisations	[1 Reviews]

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<b>2</b>	Emerging Researchers' Group (for presentation at Emerging Researchers' Conference) Format of Presentation: Poster <b>Test Poster</b>	<a href="#">Show Proposal Abstract</a> <a href="#">Contribution Details</a> <a href="#">Enter Review</a>
	You will get access to the reports of other reviewers after submitting your review.	

Then you fill in **ALL** the information that is requested, including detailed and formative comments for the authors in the «**Comments for the authors**» box. (The image below shows an example of the kind of detailed and formative feedback that we provide authors).

European Perspective The proposal speaks out from the local to a European audience.

- 10 - I completely agree
- 08 - I agree
- 06 - I partly agree
- 04 - I partly disagree
- 02 - I disagree
- 00 - I completely disagree

**Comments on the submission**

\* Comments for the authors Please explain your evaluation in a detailed and clear manner. Point out strengths and weaknesses of the submitted contribution. Please also provide suggestions for improvement and use an objective and constructive writing style.

You have conducted an interesting piece of research which has given some useful data for your analysis. It is clear that the Education system in Poland is evolving to a considerable degree, and you have captured this process of change in the comments surrounding the survey results. The paper is very clearly written.

I would suggest, however, that there is confusion in what you have attempted to do. I would like to see a great deal more literature in the paper; you mention that you are going to consider schools as learning organisations, but the only reference to this comes at the end of the paper when you mention the work of Senge. Similarly, I would have expected more reference to home-school literature, as well as a more clearly discussed methodology for the research.

This brings me to my main point. The main section of discussion focuses on the results of interviews, and is interpretive. This is good material, which could be evaluated, analysed and developed much further. You then move to survey results. These seem to be based on a varying sample (18, or 30)

**Information for the programme committee**

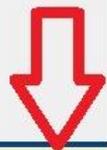
Overall Suggestion (for the programme committee only)  Accept



Furthermore, you also have the option to write a separate note to <<internal comments>> box. You are welcome to write remarks about the status of the proposal which will not be seen by the authors, but only by the Link Convenor and Programme Committee. Following this, you will then click on «**Submit review**» as shown below:

**Information for the program committee**

Internal comments These comments are only for programme committee (PC) members and will not be passed on to authors. Please use this box to give some advice to link convenors on the status of the proposal. E.g. if the proposal is weak, can it nevertheless be suggested for acceptance in order to foster professional development of the presenter.



Kind regards,  
 Lisa Bugno (ERG Link Convenor) and EERA Office